

The regular meeting of Urbana City Council was called to order by Mayor E. Duane Eldred at 6:30 p.m. Wednesday, May 10, 2017. Council members present were Michael, Duart, Kramer, Wendel and Smith. The Pledge of Allegiance was said.

**Public Input:** The Polk 101 4-H Group was present to inquire about placing 5 bat houses around Urbana. The Council had to table this because it is in our ordinance that bats are considered a dangerous animal. We are going to reach out to the Linn County Conservation to place along the trail. The bat houses need to be hung atleast 10 feet in the air and facing south because they need the sun. The bats will eat 10 times their weight in mosquitos.

**Consent Agenda:** A motion by Duart seconded by Michael approved the consent agenda. A roll call vote was taken with all voting "AYE". Motion carried 5-0. A motion by Smith seconded by Duart approved both Casey's and the O-Zone's cigarette permits. A roll call vote was taken with all voting "AYE". Motion carried 5-0.

**Visioning Committee:** Emily Kramer was present to hand out an updated schedule of the Urbana Sweet Corn Days.

**Public Works Department:** Jim Takes informed that the DNR inspection took place and we are waiting for the report. They have been busy working with contractors on the Laird Housing Development. Busy mowing and maintaining equipment.

**Old Business:** A municipal infraction has been served. A court date has been set for July 12, 2017 for the abatement against 318 W Wood Street. A special meeting may be needed to prepare for trial.

**Police Department:** Verbal Report given. Duart complimented Officer Fish on his assistance of an Illinois student traveling with a flat tire. The City received a letter stating how much they appreciated Officer Fish's help.

**Building Inspector:** Report given.

**Clerk's Report:** report given. Discussion was held on the Ambulance Bay use. It was tabled at this time. Garage Sales are this weekend. Clean Up Day was discussed.

**New Business:** A motion by Michael seconded by Wendel approved Resolution 2017-15 Letter of Understanding – Compensation of the Public Works Director. A roll call vote was taken with Smith and Duart voting "NO", Michael, Wendel and Kramer voting "AYE". It was asked if Kramer should have abstained due to the appearance of conflict of interest. He stated that he was not going to abstain at first. He then stated he would. Council decided to leave it up to the attorney to see if it was a conflict of interest. A motion by Smith seconded by Michael approved Resolution 2017-16 Depository Resolution. A roll call vote was taken with all voting "AYE". Motion carried 5-0 A motion by Duart seconded by Smith approved the bid from Junge Ford for a 2017 Utility Police Interceptor AWD in the amount of \$31,253.00. A roll call vote was taken with all voting "AYE". Motion carried 5-0. A motion by Duart seconded by Wendel to approve the change order to the Laird's First Addition project in the amount to not exceed of \$15,079.00. A roll call vote was taken with all voting "AYE". Motion carried 5-0. A motion by Smith seconded by Duart approved the final pay application NO. 6 in the amount of \$14,045.39 including retainage. A roll call vote was taken with all voting "AYE". Motion carried 5-0.

**Mayor's Report:** Report given. Don't forget about the Memorial Day Ham Dinner served Monday, May 29<sup>th</sup> from 11:30am to 1:30pm.

CLAIMS REPORT, 360 COMNET IT SUPPORT SERVICES 315.22, AFLAC BENEFIT SERVICES AFLAC PRE-TAX 190.68, ALLIANT ENERGY ELECTRIC/GAS 4,661.92, ARNOLD MOTOR SUPPLY FILTERS 181.40, AXON ENTERPRISE, INC POLICE SUPPLIES 1,758.63, BENTON COUNTY AUDITOR BENTON COUNTY CONTRACT 763.75, BENTON COUNTY SHERIFF SERVICE FEES 67.36, BROWN SUPPLY CO supplies 167.00, CARQUEST WIRE LOOM 7.26, CEDAR RAPIDS PHOTO COPY, INC COPIER 64.95, CLARKE MOSQUITO CONTROL VECTOBAC 420.00, DIAMOND MOWERS, INC ROLLER 920.97, EAST CENTRAL IOWA – REC UTILITIES 4,742.72, EFTPS FED/FICA TAX 5,952.81 EZ TRASH SOLUTION LLC MARCH 2017 RECYCLING EXTRA 6,457.46, STEVE FISH LASER SIGHTS & MISC 409.76, FURLER UTILITY SERVICES SEWER LAB 720.00, FUTURE LINE LLC STREETS 9,180.46, HALL & HALL ENGINEERS, IN MISC ENGINEERING 2,506.50, HOLIDAY INN DES MOINES AIRPORTTRAVEL 190.40, INFRASTRUCTURE TECHNOLOGY SOLU 196.00, IOWA PATCH 475.50, IOWA PRISON INDUSTRIES STREET SIGNS 129.14, IPERS 3,052.36, JETCO, INC SEWER SYSTEM REPAIR 2,708.60, JUNGE KEY FOB 155.41, KEYSTONE LABORATORIES INC TESTING 290.10, KIECK'S PD UNIFORMS 273.80, KONICA MINOLTA BUSINESS COPIER CHARGES 628.62, KONICA MINOLTA PREMIER FN COPIER 235.18, MARTIN, BONNIE 4.15.17 50.00, MIDWAY OUTDOOR EQUIPMENT INC EQUIPMENT R&M 9.70, MIDWEST WHEEL CO EQUIPMENT R&M 45.64, MOSSMAN LAW FIRM LEGAL-POLICE 19.75, NUTRI-JECT SYSTEMS, INC SLUDGE REMOVAL 1,825.78, SIMMONS PERRINE MOYER BERGMAN LEGAL 346.50, TEAMSTERS LOCAL 238 UNION DUES 156.00, TERRY-DURIN CO. BLDG REPAIR 278.00, TREASURER-STATE OF IOWA STATE TAX 897.00, TSCHIGGFRIE EXCAVATING CO UNION AVE RETAINAGE 14,045.39, UNIFIRST CORPORATION 110.37, UNITY POINT CLINIC-OCCUPATION DRUG TESTING 37.00, US CELLULAR COMMUNICATIONS 418.69, USA BLUE BOOK GLOVES 36.68, USA COMMUNICATIONS TELEPHONE 432.81, VAG USA, LLC BALL CHECK VALVE 505.77, VIEWPOINT CONSULTING SKILLED CARE & SENIOR STUDY 2,400.00, VINTON NEWSPAPERS CCR REPORT 244.94, VISA SUPPLIES 1,239.74, WATER SOLUTIONS UNLIMITED, INC CHEMICALS 209.00, WELLMARK HEALTH PLAN NOVEMBER INS 2,093.67, WELLMARK HEALTH PLAN 2,180.65, WEX BANK POLICE GAS 373.56, WILSON, TRACI MILEAGE 4.19.17 139.10, AFLAC BENEFIT SERVICES AFLAC- AFTER TX 95.34, IPERS POLICE IPERS 1,440.88, TREASURER-STATE OF IOWA STATE TAXES 421.00 FUND BREAKDOWN EXPENSES: GENERAL 33,298.99, ROAD USE TAX 15,451.38, EMPLOYEE BENEFITS 1923.54, UNION AVE STP PHASE 2 14,045.39, WATER 11,317.54, SEWER 18,289.13. REVENUE BREAKDOWN: GENERAL FUND 78,800.88, URBANA LIBRARY 2,105.00 ROAD USE 4713.77, EMPLOYEE BENEFITS 3,228.35, WATER 17,998.44, SEWER 19,205.63.

The time being 7:15 p.m. a motion by Smith seconded by Duart adjourned the meeting. A roll call vote was taken with all voting "AYE". Motion carried 5-0.

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Mayor, E. Duane Eldred

ATTEST:

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City Clerk, Traci K. Wilson