

The regular meeting of Urbana City Council was called to order by Mayor Pro-tem Jackie Michael at 6:30 p.m. Wednesday, Dec 12, 2018. Council members present were Michael, Wendel, Duart, Smith and Holthaus. The Pledge of Allegiance was said.

Public Input: None

Consent Agenda: A motion by Duart seconded by Wendel approved the consent agenda items. A roll call vote was taken with all voting "AYE". Motion carried 5-0.

Public Works Department: Verbal report given.

Police Department: Written report was given.

Building Inspector: Written report was given.

Clerk's Report: Report given.

Mayor Report: no report

Board Report: Visioning Committee had two presenters. Kelli Westendorf spoke about the progress of the way finding signs. They are looking at installing 5-6 signs throughout the community at a cost of \$212.00 apiece. Marcy Johnson discussed the Veteran's Park on Wood Street. They provided a quote to the council and would like some feedback as to what the City can do to help.

New Business: Chad Gardner updated the progress on Uptown Urbana. The project has had one deposit down on a unit. They are having another meeting on December 18th for anyone who is looking for information. Paul Desmond, Architect with Form+Function Studio presented his plan to help market the City of Urbana. The Council listened and thanked him for his time. Motion by Duart and seconded by Holthaus to approve Resolution 2018-26 Transfer of funds from TIF to the Sewer Sinking Fund in the amount of \$100,000.00 to pay down sewer bond. Roll call vote was taken with all voting AYE. Motion carried 5-0. Motion by Duart and seconded by Smith to approve Resolution 2018-28 approving the Credit Card Policy. Roll call vote was taken with all voting AYE. Motion carried 5-0. A motion by Wendel seconded by Duart approved Resolution 2018-27 Authorizing & Approving a Loan from Farmers Mutual Telephone Coop and providing the levy of taxes if necessary. Roll call vote was taken with all voting AYE. Motion carried 5-0. A motion by Smith seconded by Duart approved changing the hours of City Hall to open to the public at 7:30am-11:30 am and then opening back up at noon-4:00 pm. Roll call vote was taken with all voting AYE. Motion carried 5-0.

Old Business: A motion by Smith seconded by Wendel approved a contract with Martin Clip & Trim for snow removal at \$100.00 per hour from January to April 2019. It was decided to contract snow removal at the City Hall site to be completed before opening with Martin and the sidewalks at the Library and Parks. A roll call vote was taken with 4 voting AYE and 1 NAY. Motion carried 4-1. Pat Callahan reviewed the CIP plan. Council needs to review the timeline of projects and purchases and see if they would like any changes.

CLAIMS REPORT: HAARS, DONNA 50.00, LYNCH FORD, FIRST RESPONDER TRUCK 33,437.00, ACE ELECTRIC, REPAIRS 385.07, AFLAC BENEFIT SERVICES 131.88, ALLIANT ENERGY 420.83, ARNOLD MOTOR SUPPLY SUPPLIES 608.03, BANKERS TRUST BOND PAYMENTS 11753.75, BENTON COUNTY AUDITOR LAW CONTRACT 1,527.50, BROWN SUPPLY FLOW SWITCH 450.00, CEDAR RAPIDS PHOTO COPY COPIES 21.00, COOK CUSTOM CARPENTRY COUNCIL ROOM DOOR REPAIR 2500.00, CENTRAL STATES HEALTH & WELFARE 4787.20, COMPASS MINERALS SALT 2,111.40, COOTS MATERIALS CO SAND 586.88, EFTPS 6955.42, EZ TRASH SOLUTION LLC 7243.17, FURLER UTILITY SERVICES 900.00, FUTURELINE LLC REPAIRS 143.84, HALL & HALL ENGINEERS, IN 1263.60, IMWCA 765.00, INFRASTRUCTURE TECHNOLOGY SOLU 412.25, IOWA ASSN OF MUNICIPAL UTIL WORK COMP 802.82, IOWA FINANCE AUTHORITY PAYMENTS 34,352.74, IOWA ONE CALL 40.50, IOWA PEACE OFFICERS ASSN DUES 30.00, IPERS 3,470.90, JOHN DEERE FINANCIAL 239.75, KEYSTONE LABORATORIES INC 66.60, KLUESNER CONSTRUCTION SEAL COATING 6573.45, KROMMINGA MOTORS-VINTON ENGINE 82.03, SHARON BREHM CC REFUND 50.00, LAIRDS ENTERPRISES MAILBOX REIMBURSEMENT 3750.00, KONICA MINOLTA BUSINESS 235.18, MARTIN CLIP & TRIM SNOW CLEARING 35.00, MIDWEST WHEEL 69.80, STOREY KENWORTHY OFFICE SUPPLIES 370.48, MIRELA STERNAT CC REFUND 50.00, NEW CENTURY FUEL 2768.43, NSF CHE, TEAMSTERS LOCAL 238 DUES 116.00, TREASURER-STATE OF IOWA TAXES 1128.00, UNIFIRST CORPORATION SUPPLIES 111.04, COLEMAN, BECKY CC REFUND 50.00, BECKER, JANA CC REFUND 50.00, UNITY POINT CLINIC OCCUPATION TESTING 42.00, US CELLULAR 532.97, USA COMMUNICATIONS PHONES 452.11, VINTON LIVEWIRE PUBLISHING 73.78, VINTON TROPHY & AWARDS 82.80, VIRGINIA GAY HOSP TESTING 25.00, VISA SUPPLIES, GAS 1176.72, WATER SOLUTIONS UNLIMITED, INC CHEMICALS 275.00, WENDLING QUARRIES ROCK 374.11, WEX BANK GAS 560.89, . FUND BREAKDOWN EXPENSES: GENERAL 74,056.97, URBANA LIBRARY 0, ROAD USE TAX 11,958.32, EMPLOYEE BENEFITS 5,985.58, DEBT SERVICE 11,753.75, TIF 0, WATER 9019.48, SEWER 14,649.07, STORM SEWER 0, SEWER SINKING FUND 34352.74. REVENUE BREAKDOWN: GENERAL FUND 37,663.87, URBANA LIBRARY 2.06, FARMERS ARKET 0.00, ROAD USE 16,346.55, EMPLOYEE BENEFITS 4,059.31, EMERGENCY 0, LOCAL OPTION SALES TAX 12,313.64, TIF 9,529.77, DEBT SERVICE 5,911.19, MAINT BLDG 40,000.00, WATER 21,985.75, SEWER 40,603.26, SEWER SINKING FUND 0, STORM SEWER 622.62.

The time being 8:30 p.m. a motion by Smith seconded by Duart adjourned the meeting. A roll call vote was taken with all voting "AYE". Motion carried 5-0.

Mayor Mitch McDonough

ATTEST: _____
City Clerk, Traci Wilson