

The regular meeting of Urbana City Council was called to order by Mayor Mitch McDonough at 6:30 p.m. Wednesday, July 10, 2019. Council members present were Michael, Wendel, Holthaus, and Duart. Smith absent. The Pledge of Allegiance was said.

Public Input: none

Consent Agenda: A motion by Duart, seconded by Wendel approved the consent agenda items, including Casey's General Store #2854, Urbana Visioning Committee and the O-Zone's liquor license, Dollar General's Cigarette Permit and the Urbana Sweet Corn Day's Fireworks Permit. A roll call vote was taken with all voting "AYE". Motion carried 4-0.

Public Works Department: Seal Coating will begin in August. Well 2 treatment unit replaced. Street lights along Sunset will be stood up by Sept.

Police Department: Written report was given.

Building Inspector: Written report was given.

Clerk's Report: Verbal report given.

Mayor Report: Working on snow policy and employee review procedures.

Board Report: Al Buck stated they have awarded contract for framing. Electric service is being started and the Friends of the Library will assume responsibility of that bill. Visioning Committee presented parade route and car cruise route to which council motioned approval. Jackie discussed the Visioning Committee.

Public Hearing at 6:45 PM – A motion by Duart seconded by Wendel opened the public hearing for the Adoption of the Capital Improvements Plan. After hearing no verbal comments and receiving no written comments a motion by Duart seconded by Wendel closed the public hearing at 6:47 PM. A roll call vote was taken with all voting "AYE". Motion carried 4-0.

New Business: A motion by Duart and seconded by Michael approved Resolution 2019-23 Adoption of the Capital Improvements Plan. Roll call vote was taken with all voting AYE. Motion carried 4-0. A motion by Michael seconded by Holthaus approved Change Order #1 to the Public Works Building and Grading Project in the amount of \$5000. Roll call vote was taken with all voting AYE. Motion carried 4-0. A motion by Wendel seconded by Holthaus the payment of Pay Application #1 to Pirc Tobin in the amount of \$32,015.00 for the Grading and Utility Project. Roll call vote was taken for all with all voting AYE. Motion carried 4-0. Karen Mathison discussed the future development of the Urbana Town Centre. Elwick's have partnered with Karen, Fehr Graham engineer Nate Kass to present a drawing to the Council. It was decided to set up a special meeting in the near future to discuss the City's involvement. A motion by Wendel seconded by Holthaus approved Ordinance 52 Weeds, Vines and Brush. The first reading will take place August 14th, 2019. Roll call vote was taken for all with all voting AYE. Motion carried 4-0. A motion by Michael seconded by Wendel approved Resolution 2019-24 through 2019-26 Transfers to from the General Fund (\$250,000), LOST (\$100,000) and RUT (\$50,000) Funds to the Maintenance Building Fund. Roll call vote was taken for all with all voting AYE. Motion carried 4-0.

Old Business: Jackie Michael would like to make changes to the annual Clean Up days. Current process is not working. People are continuing to dump junk off after it has concluded. Would like to discuss options with EZ Trash.

CLAIMS REPORT: ACE ELECTRIC, GENERATOR MAINT 1,537.31, AFLAC BENEFIT SERVICES AFLAC PRE-FD/ST 131.88, ALBERT AUTO 380 CHARGER REPAIRS 3,083.20, ALBERT AUTO TOWING TOW 116.60, ALLIANT ENERGY ELECTRIC/GAS 15,118.00, ALTORFER INC ROAD GRADER REPAIRS 840.78, ARNOLD MOTOR SUPPLY CASE 147.33, BENTON COUNTY SOLID WASTE DISP CLEAN UP DAYS 420.00, BROWN SUPPLY CO 196.00, CEDAR RAPIDS PHOTO COPY, INC COPIER 21.00, CEDAR RAPIDS TIRE MINOR EQUIPMENT 178.92, CENTRAL STATES HEALTH & WELFARE 7,480.00, CITY OF READLYN 2009 FORD CROWN VICTORIA 7,500.00, CLICKSTOP FY19 REBATE 61,292.89, CROWLEY, JENNIFER 7.6.19 REFUND 50.00, CUMMINGS, HALANE 5.26.19 RENTAL DEP REFUND 50.00, DIAMOND MOWERS, INC VEHICLE REPAIR 149.36, DONELS, DAWN 6.22.19 REFUND 50.00, EAST CENTRAL IOWA – REC UTILITIES 2,740.44, EFTPS FED/FICA TAX 7,209.12, EZ TRASH SOLUTION LLC Jun-19 7,811.30, FARMERS MUTUAL TELEPHONE EMS 11,416.66, FURLER UTILITY SERVICES SEWER LAB 720.00, GOODYEAR COMMERCIAL TIRE TIRES 575.28, GRAINGER WELL 2 655.85, HALL & HALL ENGINEERS, IN 3,961.50, HAWKEYE ALARM & SIGNAL CO ALARM 51.00, IMWCA WORKER'S COMP 815.00, INFRASTRUCTURE TECHNOLOGY SOLU 386.43, INTOXIMETERS BREATHALIZERS 229.00, IOWA DEPT OF NATURAL RESOURCES WATER SUPPLY FEE 167.69, IOWA LEAGUE OF CITIES RAWSON CLASS PUBLIC FUNDS 1,072.00, IOWA ONE CALL NOTIFICATIONS 19.90, IOWA WORKFORCE DEVELOPMENT UNEMPLOYMENT TAXES 74.39, IPERS 4,002.40, J N F CONSTRUCTION LLC HOOP STRUCTURE ½ 13,400.00, JOHN DEERE FINANCIAL SUPPLIES 140.76, JOHNS TIRE SERVICE TIRES - 2009 CROWN VIC 552.60, KEYSTONE LABORATORIES INC TESTING 205.10, KONICA MINOLTA PREMIER FN COPIER 235.18, KUHN, KATELYNN 6.29.19 DEP REFUND 50.00, LAIRD ENTERPRISESLOT 3 REBATE 750.00, LL PELLING REMIX 497.70, MIDWAY OUTDOOR EQUIPMENT INC MINOR EQUIPMENT 144.52, MPH INDUSTRIES INC RADAR 1,999.00, NEW CENTURY FARM SERVICE FUEL 592.77, NSF CHECKS 3.00, RADIO COMMUNICATIONS CHARGER REWIRE 731.90, RED WING SHOE STORE KRAMER CLOTHING 200.00, SIMMONS PERRINE MOYER BERGMAN MAINT BLDG 49.50, STOREY KENWORTHY TABS 63.30, STORM STEEL SUPPLIES 75.44, TEAMSTERS LOCAL 238 UNION DUES 192.00, TREASURER - STATE OF IOWA EXCISE TAX 4,780.00, TREASURER-STATE OF IOWA STATE TAXES 1,172.00, TRIMBLE, ROBIN 6.23.19 RENTAL 50.00, UNIFIRST CORPORATION SUPPLIES 104.30, URBANA AMERICAN LEGION PAVILLION RENT 100.00, URBANA POLK TOWNSHIP FIRE DEPT FY20 1ST PAYMENT 12,500.00, URBANA VISIONING COMMITTEE 3,000.00, US CELLULAR COMMUNICATIONS 318.75, USA BLUE BOOK EYEWASH 262.02, USA COMMUNICATIONS TELEPHONE 457.98, VERIZON 485.64, VGM FORBIN COMP HARDWARE 2,537.65, VINTON NEWSPAPERS PUBLISHINGS 18.62, VISA MONITORS 1,641.95, WATCHGUARD BODY CAMERAS 2,325.00, WATER SOLUTIONS UNLIMITED, INC CHEMICALS 261.28, WENDLING QUARRIES INC ROCK 286.03, WEX BANK POLICE GAS 514.12. FUND BREAKDOWN EXPENSES: GENERAL FUND 98,838.73, URBANA LIBRARY 0, FARMERS MARKET 100.00, ROAD USE TAX 5,021.93, EMPLOYEE BENEFITS 7,317.08, DEBT SERVICE 0, MAINTENANCE BLDG 13,400.00, TIF 61,292.89, WATER 21,767.99, SEWER 5,765.94, STORM SEWER 0, SEWER SINKING FUND 0. REVENUE BREAKDOWN: GENERAL FUND 48,658.49, URBANA LIBRARY 0, FARMERS MARKET 0.00, ROAD USE 15,259.96, EMPLOYEE BENEFITS 1,334.00, EMERGENCY 0, LOCAL OPTION SALES TAX 6944.55, TIF 953.63, DEBT SERVICE 1,712.66, MAINT BLDG 0, WATER 21,306.73, SEWER 54,082.96, SEWER SINKING FUND TOTAL 0, STORM SEWER 612.55.

The time being 8:07 p.m. a motion by Wendel seconded by Michael adjourned the meeting. A roll call vote was taken with all voting "AYE". Motion carried 4-0.

Mayor Mitch McDonough

ATTEST:

Clerk Traci Wilson