

The regular meeting of Urbana City Council was called to order by Mayor Mitch McDonough at 6:30 p.m. Wednesday, November 13, 2019. Council members present were Michael, Wendel, Holthaus, Smith and Duart. The Pledge of Allegiance was said.

Public Input: None

Consent Agenda: A motion by Michael seconded by Holthaus approved all items of the Consent Agenda. A vote was taken with all voting "AYE". Motion carried 4-0.

Public Works Department: DNR water inspections were completed and snow removal has begun.

Police Department: Written report was given.

Building Inspector: Written report was given.

Clerk's Report: Verbal report given. Received 2 proposals back from phone system and going with ITS for phones and new computers.

Mayor Report: Verbal report given.

Board Report: Al Buck updated on library meeting with council person Michael.

New Business: Motion by Holthaus seconded by Wendel approved the Pay Application #5 to Pirc Tobin in the amount of \$29,204.59 for the Grading and Utility Project. Roll call vote was taken with all voting AYE. Motion carried 5-0. A motion by Michael seconded by Holthaus approved Pay App #1 Public Works Maintenance Building Sprinkler Contract Project in the amount of \$3,319.30. Roll call vote was taken with all voting AYE. Motion carried 5-0. A motion by Holthaus seconded by Smith approved Pay App #1 Public Works Maintenance Building for the Building Portion Pay App #1 to Matt Construction in the amount of \$69,350.00. A lengthy discussion was had regarding the quality of the floor. The quality is in question and withholding retainage and other funds as an option to pay to fix the issues if the contractor is not willing was decided. Roll call vote was taken with all voting AYE. Motion carried 5-0. Prior to starting discussion of Agenda Item D, a motion by Michael seconded by Wendel to enter into a closed session Per Iowa Code Section 21.5(j) at 6:54 pm. A roll call was taken with all voting "AYE". At 7:11 pm a motion by Smith seconded by Michael opened the meeting. Roll call vote was taken with all voting AYE. Motion carried 5-0. A motion by Smith seconded by Duart approved Resolution 2019-31 setting the Public Hearing for the Flood Plain Ordinance for December 11th at 6:45 pm. Roll call vote was taken with all voting AYE. Motion carried 5-0. A motion by Michael seconded by Holthaus approved the Resolution 2019-32 Intent to enter into a Development Agreement to support the Urbana Town Centre Addition Project. Roll call vote was taken with all voting 3 voting AYE and 2 Nay votes. Motion carried 3-2. A motion by Duart seconded by Michael approved Resolution 2019-33 approving the Final Plat for of the Old Maintenance Building Site. Roll call vote was taken with all voting AYE. A motion by Smith seconded by Michael approved Resolution 2019-34 approving the Annual Finance Report. Roll call vote was taken with all voting AYE. Motion carried 5-0. A motion by Smith seconded by Wendel approved the snow removal contract with Martin Clip and Trim. Roll Call vote was taken with 4 AYE votes and 1 Nay vote. Motion carried 4-1.

Old Business: It was decided to draw up a RFP for the sale of the Current Maintenance Buildings. The City will list them as soon as an RFP has been written to the satisfaction of the City Attorney.

CLAIMS REPORT: ABC DISPOSAL SYSTEMS DUMPSTER 280.60, ACME TOOLS MINOR EQUIPMENT 323.99, AFLAC BENEFIT SERVICES AFLAC PRE-FD/ST 131.88, ALBERT AUTO 380 TIRE REPAIR 19.95, ALDERSON, SARA 11.10.19 RENTAL 50.00, ALLIANT ENERGY ELECTRIC/GAS 2,902.02, ALTORFER INC ROAD GRADER REPAIR 1,935.93, BAKER, JOSH BATTERIES FOR LIDAR 13.73, BENTON CO CLERK OF COURT FILING FEE 145.00, BENTON COUNTY AUDITOR 4TH QTR LAW CONTRACT 812.50, BENTON COUNTY SOLID WASTE DISP LANDFILL 9,477.00, BROWN SUPPLY CO NEW SHOP SUPPLIES 4,826.00, CEDAR RAPIDS PHOTO COPY, INC 134.00, CENTRAL STATES HEALTH & WELFARE OCT 2019 INSURANCE 6,344.00, EAST CENTRAL IOWA - REC UTILITIES 8,376.87, EFTPS FED/FICA TAX 7,727.44 ELITE FIRE SPRINKLER SYSTEMS PAY APP 1 SPRINKLER 3,319.30, ENOS, NATHAN 11.09.19 RENTAL 50.00, EVER-GREEN LANDSCAPE NUR STRAW MATTING 80.00, EZ TRASH SOLUTION LLC Oct-19 7,911.75, FARMERS MUTUAL TELEPHONE FY20 FIRE TRUCK PAYMENT 15,000.00, FUTURELINE LLC FREIGHTLINER 416.02, GWORKS HARDWARE/SOFTWARE/TRAIN 5,032.01, HALL & HALL ENGINEERS, IN LAIRDS&SUNSET OVERLAY 19,780.50, HOLIDAY INN DES MOINES AIRPORT TRAVEL 201.60, IMWCA WORKER'S COMP 815.00, INFRASTRUCTURE TECHNOLOGY SOLU 436.43, IOWA ONE CALL NOTIFICATIONS 22.60, IPERS 4,326.12, JETCO, INC FLOWMETER 378.00, KEYSTONE LABORATORIES INC TESTING 1,486.70, KLUESNER CONSTRUCTION, INC STREETS CAPITAL PROJECT 7,083.40, KONICA MINOLTA BUSINESS COPIER 626.41, KONICA MINOLTA PREMIER FN COPIER 235.18, LAIRD ENTERPRISES LOT 7.8.27 2,250.00, LAW ENFORCEMENT SYSTEMS INC REPORTS 166.00, LIFETIME FENCE COMPANY FENCE WELL 2 2,950.00, MANATTS WELL 5 690.50, MARTIN'S FLAG CO. INC FLAGS 412.84, MATT CONSTRUCTION PAY APP 1 69,350.00, MCDOWELLS PLATE COMPACTOR 35.00, MIDWESTPATCH 498.50, MISSISSIPPI VALLEY PUMP MAINTENANCE CONTRACT 880.00, MUNICIPAL SUPPLY, INC METERS 2,000.00, NUTRI-JECT SYSTEMS, INC SLUDGE RMVL 1,510.00, PIRC-TOBIN PAY #5 57,175.89, PLUMB SUPPLY CO BLDG REPAIR 75.04, PORT O JONNY, INC 93.00, RADIO COMMUNICATIONS RADIO REPAIRS 437.76, RAWSON, TAMARA RAWSON MILEAGE 141.52, SCHAEFFER OIL OIL 148.92, SCHIMBERG CO EQUIPMENT 1,087.32, SECURITY STATE BANK OCT 2019 SERVICE CHARGE 83.00, SOLUM LANG ARCHITECTS ARCHITECTS 1,080.00, STAR EQUIPMENT, LTD. RENTAL 230.00, STOREY KENWORTHY OFFICE SUPPLIES 205.34, TEAMSTERS LOCAL 238 UNION DUES 155.00, TERRY'S GUTTER SERVICE WELL 2 & BRINE 332.00, PRODUCTIVITY PLUS ENDLOADER REPAIR 911.51, TREASURER-STATE OF IOWA STATE TAX 1,388.00, UNIFIRST CORPORATION 164.63, US CELLULAR COMMUNICATIONS 428.48, USA BLUE BOOK GLOVES 244.23, USACOMMUNICATIONS TELEPHONE 352.00, VERIZON POLICE PHONES 243.29, VINTON NEWSPAPERS PUBLISHING 97.78, VISA BATTERY DUMP TRUCK 1,401.06, WATER SOLUTIONS UNLIMITED, INC CHEMICALS 971.72, WENDLING QUARRIES INC ROCK 1,860.98, WEX BANK POLICE GAS 661.02, WILSON-HITE INSURANCE INC CITY INSURANCE 38.00, FUND EXPENSES BREAKDOWN: GENERAL FUND 81,194.92, ROAD USE TAX FUND 13,718.47, EMPLOYEE BENEFITS FUND 527.22, DEBT SERVICE 15,000.00, MAINTENANCE BUILDING FUND 128,803.47, WATER FUND 22,810.87, SEWER FUND 21,926.83, STORM SEWER 3,321.00. REVENUE FUND BREAKDOWN: GENERAL 217,888.46, URBANA LIBRARY 0.00, ROAD USE 18,122.84, EMPLOYEE BENEFITS 46,903.55, EMERGENCY 4,894.27, LOST 8,002.09, TIF 109,618.61, DEBT SERVICE 79,339.63, WATER 22,663.48, SEWER 41,368.47, STORM SEWER 635.54.

The time being 7:33 p.m. a motion by Smith seconded by Wendel adjourned the meeting. A roll call vote was taken with all voting "AYE". Motion carried 5-0.

Mayor Mitch McDonough

ATTEST:

City Clerk Traci Wilson